**SELECTION CRITERIA – Library Assistant**

As part of your application, please address each section of the selection criteria. This forms an essential part of your application providing you with an opportunity to demonstrate your relevant and transferable skills, knowledge and experience aligned to the position.

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| **ESSENTIAL CRITERIA** - *Mandatory to ensure the job is done effectively and efficiently* |
| Please provide details of relevant experience in a similar role. |
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| Please provide examples of how your time management, ability to work under pressure and your ability to show initiative. |
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| Please describe your communication and customer service skills. |
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| Please provide details of your IT skills and usage i.e. what devices you can use, Microsoft software and any software specific related to a Library environment. |
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| Please provide an example in the workplace where you have performed in a team environment. |
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| Please provide an example of your specific Library knowledge and research skills. |
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